

Village of Fife Lake
Downtown Development Authority
Meeting Minutes
August 15,2023

Meeting called to order at 6:30PM

Roll Call: Present: Tornow, Forwerck, Hempsted, Benke, and Roesemeier

Absent: Smith, Prebo, Magee, and Patrick

Approval of Agenda: Motion made by Hempsted to approve the agenda as presented, seconded by Roesemeier. **Motion carried** with all yeas

Approval of Minutes: Motion made by Roesemeier to approve the minutes of July 18,2023 as presented. Motion seconded by Hempsted. **Motion carried** with all yeas.

Correspondence: Roesemeier was asked to read the correspondence. A letter came in from the Chamber of Commerce chair Debbie McCool wrote in a suggestion on ideas for the lot to the east of the Upper bar. This letter was also discussed at the July meeting. She also wrote a letter on behalf of the Chamber of Commerce to the DDA thanking them for their contribution to the Chamber for the fireworks and police patrol.

The DDA wrote a letter to the Village Zoning Administrator – Ron Broering to thank him for the years of service he has given to the community. Everyone in attendance signed the letter and the attached card.

Guest: Mathew Cook- Network Northwest came to give an update on the TIF Plan. He gave a handout to all in attendance to prioritize upcoming projects that the community would like to see. DDA members will turn them in by August 21st. He said that the TIF plan should be complete by the end of the year.

Public Comment: Chris who owns O'Tracy Waste discussed the village waste disposal as a follow up from his visit from last April. He was told that he was at the wrong meeting and that he needed to come to the village meeting. He was informed that the council meeting is next Monday.

Treasurers Report: Benke gave the treasurers report. Two checks were written, one to Family Farm & Home for \$105.98 for supplies for the Disc Golf. The second check was written to the Historical Society as a donation for the painting of the old fire barn. Income last month was \$3650.42 TIF money from the township.

New Business

Hire a company for the website: Forwerck who has been managing the website said that she would like to have a professional to take over the design and maintenance of the website. Forwerck made a motion to hire a professional website designer and have that person maintain the website. Benke seconded the motion. **Motion carried** with all yeas. Roesemeier would like it to be a business not a person. Hempstead would like to check to see if the village would like to go in and share the cost to also maintain the village website.

TIF State Report: The TIF report is due when the state budget is due in October. Forwerck said she will be working on this.

MDA Conference: This conference is in November in Birmingham. It is on November 2nd and 3rd this year.

Old Business

Future project idea

1. Networks Northwest: covered under guest

a. Welcome sign/ Landscaping: There was some discussion of putting up a new sign. This is the sign on State Street between the car lot and the vacant lot on the corner of 131. Other signs along the north/south side of 131 need to be addressed also.

sidewalks: The sidewalk behind the hardware store has crumbled due to the hardware store plowing over the sidewalk. There was also discussion on other areas where the sidewalks are damaged.

facades: Forwerck said that we should not pursue facades until the business owners show some interest in their facades.

2. By-Laws changes: Rosemeier discussed possible changes that need to be made in the By-laws. She will get together with Forwerck to discuss changes and bring it back to the September meeting.

3. Street Lamps: Forwerck said that she thought that 30 plaques need to be replaced. Some of the plaques are faded. When the plaques are replaced, placement needs to be considered to prevent fading.

4. Damaged Street lamps. There was discussion on bases and how to make it work with plaques. The original bases are no longer available making the plaques unusable. Ideas were discussed on how to fix the problem.

5. Security cameras in strategic locations: tabled

6. Lock for the DDA Storage barn: tabled.

7. Bulletin Board: tabled

8. Clean Beach: tabled

9. Benches: tabled

10. Dog Park: tabled

11. Public Comment: none

12. Board Comments: Forwerck mentioned that September is ovarian cancer month. Teal Ribbons need to go up on the light posts by the first of September. Forwerck asked for volunteers to help place ribbons.

Motion made by Benke and seconded by Tornow to adjourn at 8:22pm

Respectfully submitted

Marcia Eby